



to articulate the District's purpose and priorities to staff, community, and mass media

Informed stakeholders about educational trends, practices, and District policies

Recognized and considered community agencies and their inter-relationship with the District

*Organizational Management:*

Implemented policies of the Board of Education through effective organization and empowerment of District personnel

Prepared and presented an annual \$850 million+ budget to the Board of Education for adoption

Assured alignment and consistency between the budget and instructional programs

*Curriculum Planning and Development:*

Provided oversight of the District's curricula, textbooks, support materials, and instructional program supervision within the framework of the rules and regulations of the State Department of Education and Early Development and the Board of Education

Provided leadership and direction for the continued research, development, operation, and supervision of the instructional program

Developed, implemented, supported, and monitored change processes to improve student achievement

Established a climate for learning based on research findings and the use of appropriate instructional strategies

Used valid and reliable performance indicators and testing procedures to measure performance outcomes

*Instructional Material:*

Provided leadership for the coordination of efforts from teachers, curriculum personnel, instructional program management, and stakeholders in curriculum development and revision

Recommended to the Board of Education adoption of overall goals, objectives, and priorities for the District's educational program to allow the District's employees to meet the needs of students in a rapidly changing environment

Elicited public participation and support for the educational program

*Human Resources Management:*

Recommended certified staff of the District for employment subject to approval by the School Board

Collectively Bargained eight employment contracts

Developed staff evaluation and professional development system to improve the performance of all staff members

Reorganized District administration to focus on equity, diversity, & inclusion

*Facilities Management:*

Provided oversight of the District's short-term and long-term planning for facilities in order to educate students in appropriate learning environments  
Established procedures to include staff, parents, community entities and business/industry representatives, students, and other stakeholders in developing bond proposals, legislative requests, and the six-year Capital Improvement Plan (CIP)  
Led District in aftermath of 7.1 magnitude earthquake, a natural disaster



08/2003-07/2007 Matanuska-Susitna Borough School District – Wasilla, AK  
Principal – Cottonwood Creek Elementary

Led top-performing elementary school in MSBSD, 525 students.

Consistent improvement of test scores over multiple years

Won Artist in Residence Grant during 4 years of tenure

Awarded mission school status by District's Curriculum Council and School Board

Piloted use of Measures of Academic Progress for District (MAP)

Increased opportunities for parent involvement

08/2001–08/2003 Matanuska-Susitna Borough School District - Palm3gcm-72 0 mdemic Progress for District

