

How to Prepare an Effective Award Nomination

Why take the time?

- Preparing an effective nomination is the key to presenting the accomplishments of a candidate to the award committee.
- The Staff Make Students Count (SMSC) Awards are very competitive; award committees review many excellent candidates.
- Review committees may not know your candidate.
- You must communicate to the committee using the nomination. Writing is important.

Why is writing important?

- Award

- Company affiliations
 - Licenses and certifications
 - Organization membership
- Major Accomplishments
 - Academic
 - Public Service/Community-focused Sic S