Testing to Decommission Talkeetna	No Date Provided for 2021	

working on that request. The next step will be to complete the functional testing of the FML portal prior to full implementation.

UA HR Website

A project plan is in place to develop one UA HR webpage. The Project Team has been assembled and have been meeting weekly. The team is continually working with each area of HR to ensure the new webpage will help better serve the customers.

Update as of 10/29/2020: The Project Team has met with all directors. The Benefits and Labor and Employee Engagement page have gone live. The Talent Acquisition and the HR Coordinator page has the structure built and is working on adding content. OIT is assisting HR with the development of the website.

<u>Update as of 02/08/2021:</u> The project team have been organized and will be starting weekly meetings in mid-February. Currently, interviews are happening with the President and campus Chancellors to identify their needs and requirements.

and is no longer working primarily with UA. This change in resource will cause a delay to the project.

Staff Benefit Projections

HR Accounting has been working on FY22 Staff Benefit Projections since the end of January. Staff benefit assumptions for FY22 and beyond are developed based on contracts with unions and benefit vendors, and discussions with leadership. Then, Accounting Team members prepare projections for individual benefit costs based on the projections assumptions, actual FY21 costs to date, and historical costs. The Staff Benefit Projections are mostly finished by mid-February. The projections are submitted to Cost Analysis to aid in their development of FY22 Staff Benefit rates.

1042-S Reporting

HR Accounting is currently working on 1042-S Reporting. This is Federal reporting of International employees US income and withholdings. The 1042-S balancing is performed, and the 1042-S is submitted to the IRS by March 15. The 1042-S balancing is to be completed by Friday, February 12.

Affordable Care Act (ACA) Reporting

To maintain compliance with federal reporting requirements, each 1095-C must be mailed to UA -C and IRS Manifest must be transmitted by March 31st, 2021.

Update as of 2/9/2021: EAS applied necessary upgrades affecting the 1095-C format. A new test file was sent to DCO to print so the Benefits and HRIS team can confirm that the data and format is correct before mailing. Error checking in the production environment began. The deadline is 2/24/21 to send the final file to DCO to print, seal and mail to all covered UA employees.